

## MEMORANDUM

**TO:** ELSR Commission Members

**DATE:** October 14, 2004

**FROM:** Dr. Suellen Reed, Co-Chair  
Mary Downs, Co-Chair

**RE:** Thursday, October 21, 2004 ELSR Commission Meeting

During the September meeting, Commission members worked in one of four group areas: (1) full-day Kindergarten for all children; (2) improve quality and coordination of early education and school readiness services including child care, preschool, family support services and programs; (3) make sure every child has access to high quality programs that help prepare them for school; or (4) ensure that parents acquire the skills and knowledge needed to be successful as their child's first teacher. By this date, you should have received either through email or the mail system the compilation of the work of each group. If you do not have this information, please contact either Ted Maple or Kathy Politz.

At the October meeting, Commission members will remain in their same focus area groups and continue to discuss and identify strategies around previously identified barriers and challenges. Since our last meeting, any reactions from other Commission members as well as your own reflections will be embedded in the discussions and the work of the group. The work of the October and November meetings will push and support focus groups in moving towards the detail necessary to make thorough and explicit recommendations for the initial report.

If you were unable to be with us at the last meeting, Ted and Kathy will assist you in finding the group to which you were assigned. If you submitted a preference prior to the September meeting, you were assigned to this focus area.

If you plan to again park in the Senate Avenue garage, be sure to have your parking letter with you. You do need to enter the garage from the New York Street side (between West Street and Senate Avenue). Keep in mind that New York is one way going east.

Please find attached the minutes from the September 28<sup>th</sup> meeting and the agenda for the October meeting.

We will once again meet in Conference Room B of the Indiana Government Center South from 1:30 p.m. - 3:30 p.m. Should you have any questions or find you are unable to attend this meeting, please contact Kathy Politz 317-232-9154 / [kpoltiz@doe.state.in.us](mailto:kpoltiz@doe.state.in.us) or Ted Maple 317-464-4400 X 17 / [tedm@che.state.in.us](mailto:tedm@che.state.in.us) .